



**ECA's 6<sup>th</sup> Annual Gala & Auction – September 29, 2012**  
**Procurement deadline: August 31 – thank you for submitting forms as early as possible!**



Donor Information	Donation		
Donor Name (for catalog/signage):  <i>*Please fill out one form per donor; for jointly donated items, please attach all forms for the same item together when turning in.</i>	Title of Item (for catalog/signage)		
Donor Contact Name, Address, E-Mail, and Phone:	Description		
Solicitor/Procurer Name:	Total Donation Value: \$_____ (full value of item and/or all components of item listed above – if this is a portion of a donation package, please only list the value of this portion of the package)  <small>Value is for IRS purposes. ECA has provided no goods or services in exchange for this gift. ECA reserves the right to package donations.</small>		
Please check all that apply:  <input type="checkbox"/> Item/Gift Certificate is attached  <input type="checkbox"/> Item will be shipped or delivered to ECA, 410 4 <sup>th</sup> Ave N, Edmonds, WA 98020  <input type="checkbox"/> ECA must create a certificate  <input type="checkbox"/> Display/Promotional Material will be/is provided by donor	Restrictions: (black-out dates, times, expiration date)  Signature of Donor:  <b>Please make a copy of this form for your records.</b>		
Edmonds Center for the Arts - 4 <sup>th</sup> Avenue North - Edmonds, WA 98020 - Phone: 425-275-9485 / Fax: 425-275-4487 - <a href="mailto:jamie@ec4arts.org">jamie@ec4arts.org</a> non-profit tax ID 501(C)3 74-3089412410			
Tracking #	Certificate #	Catalog #	Silent / Live