

AGENDA

Edmonds Public Facilities District Adjourned Meeting of the Board of Directors

via **ZOOM ONLY:** <https://us02web.zoom.us/j/81528115033>

Thursday, January 27, 2022 – 7:30am

7:30 AM - CALL TO ORDER

1. **Call to Order** David Brewster 7:30
2. **Land Acknowledgement** 7:31
We acknowledge that we're gathering on the traditional, culture-rich indigenous homelands of the Coast Salish people. We celebrate the Coast Salish, who represent a large collection of many tribes with distinct cultures and languages that have been stewards of the land and sea in the Northwest since time immemorial. At ECA, we are committed to working with local tribes to acknowledge and honor their ancestral lands.
3. **Board President's Comments** David Brewster 7:33
 - Welcome Robert White, PFD Board Member
 - Welcome Councilmember Susan Paine, PFD Board Liaison
4. **Consent Agenda** David Brewster 7:35
 - EPFD Board Minutes: December 2, 2021
 - Disbursement Reports: November and December 2021
5. **Old Business** Lori Meagher / David Brewster 7:40
 - Prior Action Items Review
 - January Staff Report – Questions/Comments?
6. **PFD Board Business** David Brewster 7:45
 - none
7. **Inclusion & Accessibility, Education & Outreach** Lori Meagher / Gillian Jones 7:50
 - Equity Statement – Update
8. **Finance, Facilities & Operations** Lori Meagher 8:05
 - Finance Reports – DRAFT December 2021
 - Monthly Cashflow Analysis, Projections
 - Capital Revenue & Expense – 2021 Results, Future Projections
 - New DRAFT “Board Designated Funds” Policy – Update
 - Cellular Lease Agreement / Process – Update
 - Solar Project, Commerce Grant - Update
9. **Executive Report / Steering Committee** David Brewster / Gillian Jones 8:40
 - Vision Process – Update
 - Board Professional Development 2022
 - i. Focus on Fundraising
 - Joint Board Retreat – March 5 - Postponed
 - Committee Reports
 - i. Board Governance
 - ii. Education/Outreach
10. **Philanthropy** Katherine Smith / Gillian Jones / Lori Meagher 8:45
 - FY 2021 –Preliminary Year-End Results
 - Fall Campaign Results
 - Board 1-on-1 Meetings – Joe & Gillian
 - APAP Arts Forward Grant Request
 - Search Process – Development Director

11. Marketing & Business Development	Liz Dawson / David Brewster	8:55
<ul style="list-style-type: none"> • Ticket Sales Update • New Marketing Initiatives • Focus on Events – WE SPEAK, EMN 		
12. Programming / Outreach	Gillian Jones	
<ul style="list-style-type: none"> • APAP Virtual Conference - outcomes • Season Planning – 2022-2023 • OSPI – Teacher Workshop Review 		
13. New Business		9:00
<ul style="list-style-type: none"> • Review/Update of PFD Board Bylaws – set timeline and process 		
14. Adjourn	David Brewster	9:05

NEXT EPFD BOARD MEETING – Thursday, February 24, 2022 - 7:30 AM

12-2-2021

ACTION ITEMS:

1. Correct 10/28/21 minutes (page 2, Item 6, Lori Meagher’s first name misspelled)
2. Schedule update of EPFD bylaws on next meeting agenda
3. In ECA Calendar of Upcoming Events in Staff Report, include events two months out
4. Send Dave Turley and Council liaison the agenda and meeting packet
5. Share updated 21/22 Rental Packet and submission materials for rental clients with EPFD Board
6. Update term expiration for Board Members Willcock and Liaw on list of EPFD Board Members.
7. Post all interlocal agreements, charter and bylaws on the EPFD’s website
8. Present Board Designated Fund Policy to EPFD Board after the first of the year
9. At January meeting, provide EPFD Board updated tracking of future projected sales tax revenue and current debt service obligations
10. Correct Resolution 2021.05, last line of 4th paragraph, change “and inter-fund” to “an inter-fund”