

AGENDA

**Edmonds Public Facilities District
Adjourned Meeting of the Board of Directors
HYBRID: Edmonds Center for the Arts – Green Room, or
via Zoom at <https://us02web.zoom.us/j/84245112222>
Thursday, March 28, 2024**

7:30 AM - CALL TO ORDER

- **Call to Order** Ray Liaw 7:30
 - Attendance of those attending in-person for Minutes
- **Land Acknowledgement & Equity Statement** Volunteer 7:31

We acknowledge that we work, live, and gather on the unceded territory of the Coast Salish Tribes. We honor with gratitude the land itself and the Coast Salish Peoples of our region, past, present, and future.

ECA is committed to equity leadership in the arts community and becoming an anti-racist organization. These commitments reflect a careful ongoing examination of the history of privilege and power in our industry and within our organization. By continually testing and modifying our policies and procedures, we strive to increase equity in access, opportunities, and resources at ECA. The impact of this work will be evident on our stage, among our patrons and supporters, and within our staff, volunteers, and boards.

- **Agenda Review & Approval** Ray Liaw 7:33
- **Board President's Comments** Ray Liaw 7:35
- **Public Comment** 7:40
- **Consent Agenda** Ray Liaw 7:45
 - EPFD Board Minutes
 - i. February 29, 2024
 - Disbursement Reports: February 2024
- **Old Business** Ray Liaw/
Lori Meagher 7:47
 - Prior Action Items Review
 - March Staff Report – Questions/Comments?
- **PFD Board Business** Ray Liaw 7:55
 - Board Designated Funds Policy
 - FY2023 Board Designated Funds Vote
 - Approval to update to Land Acknowledgement
- **PFD Board Member Reports** Ray Liaw 8:05
- **Associate Executive Director Update** Lori Meagher 8:20
 - Finance Update
 - i. February Draft Financials
 - Human Resources Update
 - i. Policy Updates
 - Facilities Update
- **Executive Director Update** Kathy Liu 8:35
 - Development Update
 - Education & Community Engagement Update
 - Programming/Revenue Update- 2024/2025 Planning
 - Strategic Planning Timeline & Elements

- **Senior Staff Update- Production Manager** Kingston Prescott

- **New Business** Ray Liaw 8:55

- **Adjourn** Ray Liaw 9:00

NEXT EPFD BOARD MEETING – April 25, 2024

ACTION ITEMS:

1. Correct spelling of Ms. Meagher's name in list of ECA Staff Present in September 23, 2023 Joint Meeting with ECA Board & Staff minutes
2. Circulate adopted resolution regarding Board Designated Fund via email to EPFD Board prior to March meeting and board members provide comments to Ms. Meagher
3. Include reports from senior staff at EPFD Board meetings when agendas permit
4. Prepare bulleted list of items in Interlocal & Administrative Agreements between EPFD and ECA for Steering Committee
5. Notice March 19 Philanthropy Committee meeting as EPFD Board meeting if quorum of EPFD Board members plan to attend
6. Provide EPFD Board members access to approved resolutions
7. Mithun provide presentation to EPFD Board following presentation to Facilities & Operations Committee. Invite ECA Board members to that EPFD Board meeting.
8. After Mithun presentation, create list of short and long term capital projects organized by dollar amount that identifies priorities for 2024 and 2025
9. Explore intern program
10. March EPFD Meeting
 - a. Revise agenda so financials and directors' reports are earlier in meeting
 - b. Add external committees to list of external and internal committees with assigned board members
 - c. Timeline and elements for strategic plan
 - d. Review and approve Pets at the Workplace and Children at the Workplace policies
 - e. Consider EPFD Board members' comments on Board Designated Fund and recommendation to transfer \$500,000.