

AGENDA

**Edmonds Public Facilities District
Meeting of the Board of Directors
Edmonds Center for the Arts, via ZOOM
Thursday, August 26, 2021 – 7:30am**

7:30 AM - CALL TO ORDER

1. **Call to Order** David Brewster 7:30
2. **Land Acknowledgement** 7:31
We begin each meeting by acknowledging that we are standing on the traditional, culture-rich indigenous homelands of the Coast Salish Tribes. We celebrate the Coast Salish, who represent a large collection of many tribes with distinct cultures and languages that have been stewards of the land and sea in our region for 14,000 years. At ECA, we are committed to working with local tribes to acknowledge and honor their ancestral lands.
3. **Board President's Comments** David Brewster 7:33
4. **Consent Agenda** David Brewster 7:35
 - EPFD Board Minutes: 6-24-2021, 7-08-2021, 7-22-2021
 - Disbursement Reports: June and July 2021
5. **Old Business** David Brewster 7:40
 - Prior Action Items Review
 - August Staff Report – Questions/Comments?
6. **Inclusion & Accessibility, Education & Outreach** David Brewster / Joe Mclalwain 7:45
 - Equity Statement - Update
 - Budgeting for Equity Work - 2022
7. **Finance, Facilities & Operations** Joe Mclalwain 7:55
 - Finance Report – June 2021 FINAL, July 2021 DRAFT
 - Monthly Cashflow Analysis Report
 - Budget 2022 – Process, Timeline, Priorities
8. **Executive Report / Steering Committee** 8:10
 - Scheduling ECA/EPFD Key Staff – Reports to PFD Board
 - SBA Opportunities: SVOG Update
 - Request to City of Edmonds – American Rescue Plan - Submitted
 - Request to Snohomish County – American Rescue Plan – Due 9/3
 - 2012 Bond Refinancing Update
 - i. Timeline
 - ii. Update to 4-Party ILA
9. **Marketing & Business Development** David Brewster / Joe Mclalwain 8:25
 - Ticket Sales Update
 - Summer Series
10. **Programming** Joe Mclalwain 8:35
 - 21-22 Season – Special Engagements
 - 22-23 – Initial Planning
11. **Hosting:**
 - Update, Priority Projects Ray Liaw 8:40
12. **Philanthropy** Joe Mclalwain 8:45
 - SHINE! – 2021 Gala – September 24

13. PFD Board Business	Joe McIalwain / Katie Newbaum	8:55
• EPFD Board Participation in OSPI Program 2021-22		
• Approval of Snohomish County LTAC (Small Fund) Grant request for FY 2022		

14. New Business	David Brewster	
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15. Adjourn	David Brewster	9:00
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NEXT EPFD BOARD MEETING – Thursday, September 23, 2021 - 7:30 AM

7-22-2021

ACTION ITEMS:

1. Carried forward from previous meeting:
 - a. Provide EPFD Board an update on the 5-year financial plan
 - b. Follow up with Snohomish County re timeline for payment of \$100,000 from Lodging Tax Fund
2. Add to August agenda: Approval of EPFD Board Minutes – 6-24-2021 and 7-08-2021 - Special meeting
3. Add Dave Turley to Staff Report distribution list *(8-3-21 done. L Helber)*
4. Develop resolution approving changes to the charter. Possibly schedule special PFD Board meeting to approve resolution.
5. Schedule Final June Financial Reports on next PFD Board meeting agenda
6. Establish a timeline for 2012 bond refinancing
7. Provide PFD Board PowerPoint presentations from committee reports to ECA Board, discuss during Staff Report review, perhaps have lead staff member present to respond to questions
8. Consider scheduling rotating committee updates to PFD Board, presented by staff
9. Keep PFD Board informed regarding conversations/rationalization regarding price of Gala tickets
10. Provide update to PFD Board about returning to in-person (hybrid) meetings