

# AGENDA

**Edmonds Public Facilities District  
Meeting of the Board of Directors  
Edmonds Center for the Arts, via ZOOM  
Thursday, September 23, 2021 – 7:30am**

## 7:30 AM - CALL TO ORDER

1. **Call to Order** David Brewster 7:30
2. **Land Acknowledgement** 7:31  
*We begin each meeting by acknowledging that we are standing on the traditional, culture-rich indigenous homelands of the Coast Salish Tribes. We celebrate the Coast Salish, who represent a large collection of many tribes with distinct cultures and languages that have been stewards of the land and sea in the Pacific Northwest for 14,000 years. At ECA, we are committed to working with local tribes to acknowledge and honor their ancestral lands.*
3. **Board President's Comments** David Brewster 7:33
4. **Consent Agenda** David Brewster 7:35
  - EPFD Board Minutes: 7-22-2021, 8-26-2021
  - Disbursement Reports: June, July, and August 2021
5. **Old Business** David Brewster 7:40
  - Prior Action Items Review
  - September Staff Report – Questions/Comments?
  - Edmonds PFD Amended and Restated Charter - Update
6. **Inclusion & Accessibility, Education & Outreach** David Brewster / Joe Mclalwain 7:45
  - Equity Statement - Update
  - Budgeting for Equity Work - 2022
7. **Finance, Facilities & Operations** Joe Mclalwain 7:55
  - Finance Report – July 2021 FINAL, August 2021 DRAFT
  - Monthly Cashflow Analysis Report
  - Budget 2022 – Update
8. **Executive Report / Steering Committee** 8:10
  - Committee Reports
    - i. Hosting – Sarah Mixson, Ray Liaw
    - ii. Inclusion & Accessibility – Gillian Jones, Lindsay Geyer, Cena Conteh
  - SBA Opportunities: SVOG Update
  - Request to City of Edmonds – American Rescue Plan - Results
  - Request to Snohomish County – American Rescue Plan – Update
  - 2012 Bond Refinancing Update
    - i. Timeline
    - ii. Update to 4-Party ILA
9. **Marketing & Business Development** David Brewster / Joe Mclalwain 8:25
  - Ticket Sales Update
  - Summer Series
10. **Programming** Gillian Jones / Joe Mclalwain 8:35
  - 21-22 Season – Special Engagements
  - 22-23 – Initial Planning
11. **Philanthropy** Joe Mclalwain 8:45
  - SHINE! – 2021 Online Auction – September 17 - 24

**12. PFD Board Business** David Brewster 8:55

- Resolution 2021-02 - Appointment of Agent to Receive Claims for Damages
- Removal of Gregory Hinton from PFD Board - Consecutive Unexcused Absences

**13. New Business** David Brewster

**14. Adjourn** David Brewster 9:00

**NEXT EPFD BOARD MEETING** – Thursday, October 28, 2021 - 7:30 AM

**8-26-2021**

**ACTION ITEMS:**

1. DONE. Add approval of 7-22-21 minutes to September meeting
2. DONE. Add approval of June and July EPFD Disbursement Reports to September meeting
3. Provide board members timeline for 2012 bond refinancing
4. Establish a board-designated fund for capital and maintenance and/or borrow for operating shortfall. Establish an ad hoc group to discuss and draft policies for, 1) managing the fund, and 2) relieving restrictions on debt service funds when annual debt service has been met.
5. Schedule report/update from staff member at September meeting
6. Inform board whether invited to apply for second round of SVOG
7. Inform board whether receive funding from City from ARP funds