

AGENDA

Edmonds Public Facilities District
Meeting of the Board of Directors
Edmonds Center for the Arts – Green Room
or via Zoom: <https://us02web.zoom.us/j/81528115033>
Thursday, October 28, 2021 – 7:30am

7:30 AM - CALL TO ORDER

1. **Call to Order** David Brewster 7:30
2. **Land Acknowledgement** 7:31
We begin each meeting by acknowledging that we are standing on the traditional, culture-rich indigenous homelands of the Coast Salish Tribes. We celebrate the Coast Salish, who represent a large collection of many tribes with distinct cultures and languages that have been stewards of the land and sea in the Pacific Northwest for 14,000 years. At ECA, we are committed to working with local tribes to acknowledge and honor their ancestral lands.
3. **Board President's Comments** David Brewster 7:33
4. **Consent Agenda** David Brewster 7:35
 - EPFD Board Minutes: September 23, 2021
 - Disbursement Reports: September 2021
5. **Old Business** David Brewster 7:40
 - Prior Action Items Review
 - October Staff Report – Questions/Comments?
 - Revision of Edmonds PFD Bylaws - Update
6. **Inclusion & Accessibility, Education & Outreach** David Brewster / Joe Mclalwain 7:45
 - Equity Statement – Update/Process
7. **Finance, Facilities & Operations** Lori Meagher / Joe Mclalwain 7:55
 - Finance Report – September 2021
 - Monthly Cashflow Analysis, Projections
 - Budget 2022 – DRAFT
8. **Executive Report / Steering Committee** Joe Mclalwain 8:15
 - Committee Reports
 - i. Steering Committee – Vision/Mission/Values Statements - Progress
 - SBA Opportunities: SVOG Update
 - Approved: Snohomish County – American Rescue Plan – \$250,000
 - 2012 Bond Refinancing - Update
9. **Marketing & Business Development** David Brewster / Joe Mclalwain 8:20
 - Ticket Sales Update
 - Recap Catapult, Upcoming Events
10. **Programming** Gillian Jones / Joe Mclalwain 8:30
 - 21-22 Season – Special Engagements
 - 22-23 – Initial Planning
11. **Philanthropy** Christina Kourteva / Joe Mclalwain 8:40
 - SHINE Online Auction – Results
 - Year-End Development Efforts
12. **PFD Board Business** David Brewster 8:50
 - Revised Capital Asset Policy – Review and Approval

13. New Business

- Employment Policies Handbook
- Potential New Lease Agreement – DISH Wireless
- Vaccination/COVID Test Verification, Protocols

Lori Meagher/
Joe McIlwain

9:00

14. Adjourn

David Brewster

9:10

NEXT EPFD BOARD MEETING – Thursday, December 2, 2021 - 7:30 AM

9-23-2021

ACTION ITEMS:

1. Update EPFD Bylaws
2. Update Diana White, Lindsay Geyer and Cena Conteh regarding revisions to the ECA/EPFD Equity Statement and get their opinions on next steps.
3. Schedule preliminary budget on October agenda.
4. Continue November 25 meeting to December 2 and cancel December 23 meeting
5. Draft resolution documenting Board Member Hinton's unexcused absences and intent to remove him from the EPFD board
6. Schedule special meeting on September 27 at 8:00 a.m. to approve resolution
7. Begin recruitment process for new EPFD board member