

AGENDA

Edmonds Public Facilities District
Adjourned Meeting of the Board of Directors
HYBRID: Edmonds Center for the Arts – Green Room, or
via Zoom at <https://us02web.zoom.us/j/81528115033>
Thursday, November 17, 2022 – 7:30am

7:30 AM - CALL TO ORDER

- | | | |
|--|---|------|
| 1. Call to Order | Ray Liaw | 7:30 |
| 2. Land Acknowledgement & Equity Statement | | 7:31 |
| <i>We acknowledge that we're gathering on the traditional, culture-rich indigenous homelands of the Coast Salish people, who have been stewards of the land and sea in the Northwest since time immemorial. At ECA, we are committed to working with local tribes to acknowledge and honor their ancestral lands.</i> | | |
| <i>ECA is committed to equity leadership in the arts community and becoming an anti-racist organization. These commitments reflect a careful ongoing examination of the history of privilege and power in our industry and within our organization. By continually testing and modifying our policies and procedures, we strive to increase equity in access, opportunities, and resources at ECA. The impact of this work will be evident on our stage, among our patrons and supporters, and within our staff, volunteers, and boards.</i> | | |
| 3. Board President's Comments | Ray Liaw | 7:33 |
| <ul style="list-style-type: none">• Agenda Review• Leadership Transition Update | | |
| 4. Public Comment | | 7:40 |
| 5. Consent Agenda | Ray Liaw | 7:50 |
| <ul style="list-style-type: none">• EPFD Board Minutes: October 26, 2022• Disbursement Reports: October 2022 | | |
| 6. Old Business | Ray Liaw/
Lori Meagher | 7:50 |
| <ul style="list-style-type: none">• Prior Action Items Review• November Staff Report – Questions/Comments? | | |
| 7. PFD Board Business | Ray Liaw/Lori Meagher/
Joe McLalwain | 8:00 |
| <ul style="list-style-type: none">• Co-Executive Director Model Proposal | | |
| 8. Finance & Operations Update | Lori Meagher | 8:20 |
| <ul style="list-style-type: none">• Finance Update<ul style="list-style-type: none">i. October Financialsii. FY 2023 Draft Organizational Budget• Human Resources<ul style="list-style-type: none">i. Hiring Updateii. Updated Organization Chartiii. Employee Handbook- Updateiv. IDEA- Update• Facilities<ul style="list-style-type: none">i. RFQ for Architectural & Engineering Services for Building Envelope Project- Updateii. L&I Accident Prevention Program | | |

9. Executive Report / Steering Committee	Joe McIalwain	9:00
<ul style="list-style-type: none"> • Marketing & Business Development <ul style="list-style-type: none"> i. Ticket Sales Update • Programming / Outreach <ul style="list-style-type: none"> i. General Update • GALA Update on Revenue/Expenses 		
10. New Business	Ray Liaw	9:10
11. Adjourn	Ray Liaw	9:15

NEXT EPFD BOARD MEETING – Thursday, December 01, 2022 - 7:30 AM

10-26-2022

ACTION ITEMS:

1. Add to November 17 meeting agenda
 - a. RFQ for Architectural & Engineering Services for Building Envelope Project
 - b. Final version of updated L&I Accident Prevention Program
 - c. Initial review of draft 2023 Budget
2. Provide GALA revenue/expense updates to EPFD & ECA Boards
3. EPFD Board approval of updated Employee Handbook at December or January meeting
4. EPFD Board review and approval of amount to move from restricted debt service into board designated fund prior to fiscal yearend
5. Revise org chart to color code positions that are replacement versus new and positions that are full-time versus part-time, and add legend for color coding
6. When Employee Handbook is published, report to EPFD Board how it is received by staff