

MINUTES

Edmonds Public Facilities District Board of Directors Special Meeting September 12, 2022

The Edmonds Public Facilities District Board special hybrid meeting convened at 9:01 a.m. in the Edmonds Center for the Arts Green Room, 410 4th Avenue North, Edmonds, and via Zoom.

EPFD Board Members Present

Ray Liaw, President
Suzy Maloney
David Brewster

ECA Staff Present

Lori Meagher, Director of Finance and Operations

Other Guests Present

Dave Teitzel City Council Liaison

EPFD Board Members Absent

Bill Willcock Vice President
Robert White

1. Call to Order

Board President Liaw called the meeting to order.

2. Land Acknowledgement

Board Member Brewster read the Land Acknowledgement statement.

3. Board President's Comments

Board President Liaw welcome newly appointed City Councilmember Teitzel and looked forward to him attending EPFD Board meeting. She reminded of the GALA on September 23; tickets are still available. Questions about attending or donating can be directed to Development Coordinator Katherine Smith.

4. Public Comment

There was no public comment.

5. PFD Board Business

- **Approval of Snohomish County LTAC (Small Fund) Grant Requests**

Ms. Meagher displayed the Snohomish County 2023 Hotel-Motel Small Fund Grant Application, explaining the EPFD/ECA applies for this grant annually to offset marketing that brings people to the area to stay in hotels, a win-win for the ECA and for Snohomish County. Due to staff transition in the development department, the deadline for submission was missed and a request was made to Snohomish County to submit the grant after the deadline. To avoid requiring approval to submit the grant each year, she requested EPFD Board approval for staff to apply annually as the grant becomes available.

Discussion followed regarding requested the requested amount, matching funds and total project budget, and how grant funds are used.

BOARD MEMBER BREWSTER MOVED TO APPROVE THE 2023 SNOHOMISH COUNTY HOTEL-MOTEL SMALL FUND GRANT APPLICATION AND APPROVE STAFF APPLYING FOR THE GRANT IN THE FUTURE. BOARD MEMBER MALONEY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

6. Executive Session

- **Executive Director Contract – Review and Negotiations**

At 9:09 a.m., the EPFD Board convened in executive session to review and negotiate the Executive Director contract in accordance with RCW 42.30.110(1)(g).

7. Adjourn

The meeting was adjourned immediately following the conclusion of the executive session.

Next EPFD Board Meeting: Thursday, September 22, 2022 - 7:30 AM