

**AGENDA**

**Edmonds Public Facilities District  
Adjourned Meeting of the Board of Directors  
HYBRID: Edmonds Center for the Arts – Green Room, or  
via Zoom at <https://us02web.zoom.us/j/84245112222>  
Thursday, April 25, 2024**

**7:30 AM - CALL TO ORDER**

- **Call to Order** Ray Liaw 7:30
  - Attendance of those attending in-person for Minutes
- **Land Acknowledgement & Equity Statement** Volunteer 7:31

*We acknowledge that we work, live, and gather on the unceded territory of the Coast Salish Tribes. We honor with gratitude the land itself and the Coast Salish Peoples of our region, past, present, and future. This acknowledgement does not take the place of authentic relationships with indigenous communities but serves as a first step in honoring the land we are on.*

*ECA is committed to equity leadership in the arts community and becoming an anti-racist organization. These commitments reflect a careful ongoing examination of the history of privilege and power in our industry and within our organization. By continually testing and modifying our policies and procedures, we strive to increase equity in access, opportunities, and resources at ECA. The impact of this work will be evident on our stage, among our patrons and supporters, and within our staff, volunteers, and boards.*

- **Agenda Review & Approval** Ray Liaw 7:33
- **Board President's Comments** Ray Liaw 7:35
- **Public Comment** 7:40
- **Consent Agenda** Ray Liaw 7:45
  - EPFD Board Minutes
    - i. November 22, 2023 Special Meeting
    - ii. March 19, 2024 Special Meeting
    - iii. March 28, 2024
  - Disbursement Reports: March 2024
  - Board Designated Funds Policy
- **Old Business** Ray Liaw/  
Lori Meagher 7:47
  - Prior Action Items Review
  - April Staff Report – Questions/Comments?
- **PFD Board Business** Ray Liaw/  
Norm Brown 7:55
  - Music Building Presentation
  - Pet & Children in the Workplace & Working with Minors Policies
  - Amendment to Employee Handbook- Paid Leave
- **PFD Board Member Reports** Ray Liaw 8:15
- **Associate Executive Director Update** Lori Meagher 8:30
  - Finance Update
    - i. 1<sup>st</sup> Quarter Draft Financials
  - Human Resources Update
  - Facilities Update

- **Executive Director Update** Kathy Liu 8:45
  - Development Update- Center Stage/GALA
  - Education & Community Engagement Update
  - Programming/Revenue Update
  - Strategic Planning Update
  
- **New Business** Ray Liaw 9:00
  
- **Adjourn** Ray Liaw 9:05

**NEXT EPFD BOARD MEETING – May 23, 2024**

**ACTION ITEMS:**

1. Amend February 29, 2024 EPFD Board Meeting Minutes: page 5 under Education - Kidstock!, change Educator Preview to June (instead of March)
2. Schedule presentation regarding findings of Mithun's Building Envelope & Seismic Assessment
3. Following Mithun presentation, create list of short and long term capital projects organized by dollar amount that identifies priorities for 2024 and 2025
4. Add board member assignments to external committees to committee list and distribute list
5. Pets at the Workplace and Children at the Workplace policies
6. Gray out future months on KPI Dashboard report (similar to Cashflow Projections by Month)
7. Include grant funding spreadsheet with Financial Reports
8. Distribute org chart with staff names to EPFD Board
9. April EPFD Board meeting
  - a. Approval of Board Designated Funds Policy on Consent Agenda
  - b. Recommendation regarding music building
  - c. GASB 96 policy