

AGENDA

**Edmonds Public Facilities District
Adjourned Meeting of the Board of Directors
HYBRID: Edmonds Center for the Arts – Green Room, or
via Zoom at <https://us02web.zoom.us/j/84245112222>
Thursday, July 25, 2024**

7:30 AM - CALL TO ORDER

- **Call to Order** Ray Liaw 7:30
 - Attendance of those attending in-person for Minutes
- **Land Acknowledgement & Equity Statement** Volunteer 7:31

We acknowledge that we work, live, and gather on the unceded territory of the Coast Salish Tribes. We honor with gratitude the land itself and the Coast Salish Peoples of our region, past, present, and future. This acknowledgement does not take the place of authentic relationships with indigenous communities but serves as a first step in honoring the land we are on.

ECA is committed to equity leadership in the arts community and becoming an anti-racist organization. These commitments reflect a careful ongoing examination of the history of privilege and power in our industry and within our organization. By continually testing and modifying our policies and procedures, we strive to increase equity in access, opportunities, and resources at ECA. The impact of this work will be evident on our stage, among our patrons and supporters, and within our staff, volunteers, and boards.

- **Agenda Review & Approval** Ray Liaw 7:33
- **Board President's Comments** Ray Liaw 7:35
- **Public Comment** 7:40
- **Consent Agenda** Ray Liaw 7:45
 - Disbursement Reports: June 2024
 - Meeting Minutes:
 - i. June 27, 2024
- **Old Business** Ray Liaw/
Lori Meagher 7:47
 - Prior Action Items Review
 - July Staff Report – Questions/Comments?
- **PFD Board Business** Ray Liaw/
7:50
 - Amendment to Employee Handbook- Paid Leave
 - Surplus Policy
 - Historic Building Preservation Fund Policy
 - Committee Recognition
- **PFD Board Member Reports** Ray Liaw 8:05
- **Associate Executive Director Update** Lori Meagher 8:15
 - Finance Update
 - i. 2024 Budget Reforecasting
 - ii. June Financials
 - iii. Audit Update
 - Season 24/25 Rental Rates
 - Human Resources Update
 - i. Senior Leadership Retreat/Team-Building
 - Facilities Update

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| • Executive Director Update | Kathy Liu | 8:35 |
| • Development Update- Gala | | |
| • Programming/Revenue Update | | |
| • Strategic Planning Update- Mission Survey | | |
| • Partnership | | |
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| • Education & Community Engagement | Diana Ortega | 8:45 |
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| • New Business | Ray Liaw | 9:00 |
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| • Adjourn | Ray Liaw | 9:05 |

NEXT EPFD BOARD MEETING – August 22, 2024

ACTION ITEMS:

1. Distribute list of board member committee assignments
2. Senior Staff Update by Diana Ortega-Chance regarding Education & Community Engagement
3. Send Save the Date for Association of WA State PFDs 9/23-25 conference to EPFD members
4. July EPFD Board Meeting
 - a. EPFD Board determine which committees should be formally recognized and populated with at least one EPFD Board Member
 - b. Approval of budget reforecast, including how changes impact next year's budget
 - c. Consider Surplusing Policy
5. August/September EPFD Board meeting
 - a. Staff clarify scope of coverage under Enduris insurance policy
 - b. Approval of Amended Employee Handbook
 - c. Approve recommended rental increases
 - d. Agenda item to check on progress of new approaches related to big picture strategies
 - e. EPFD Board input on proposed mission (September meeting)