

**Edmonds Public Facilities District
Meeting of the Board of Directors
HYBRID: Edmonds Center for the Arts – Green Room, or
via Zoom at <https://us02web.zoom.us/j/84245112222>
Thursday, January 22, 2026 7:30AM**

7:30 AM - CALL TO ORDER

- **Call to Order** Wayne Grotheer 7:30
 - Attendance of those attending in-person for Minutes

- **Land Acknowledgement & Equity Statement** Volunteer 7:31

We acknowledge that we work, live, and gather on the unceded territory of the Coast Salish Tribes. We honor with gratitude the land itself and the Coast Salish Peoples of our region, past, present, and future. This acknowledgement does not take the place of authentic relationships with indigenous communities but serves as a first step in honoring the land we are on.

ECA is committed to equity leadership in the arts community and becoming an anti-racist organization. These commitments reflect a careful ongoing examination of the history of privilege and power in our industry and within our organization. By continually testing and modifying our policies and procedures, we strive to increase equity in access, opportunities, and resources at ECA. The impact of this work will be evident on our stage, among our patrons and supporters, and within our staff, volunteers, and boards.

- **Agenda Review & Approval** Wayne Grotheer 7:33

- **Board President's Comments** Wayne Grotheer 7:35

- **Public Comment** 7:40

- **Consent Agenda** Wayne Grotheer 7:45
 - October-December 2025 Disbursement Reports
 - FY 2026 Rental Rates

- **Old Business** Wayne Grotheer/ Lori Meagher 7:47
 - Prior Action Items Review

- **Interim Executive Director Update** Caitlin Pontrella 8:00
 - 30 Day Report

- **Executive Session** Wayne Grotheer 8:20
 - Pursuant to RCW 42.30.110((g)) to review the performance of a public employee.

- **PFD Board Business** Wayne Grotheer 8:40
 - Interim Executive Director Scoping Assessment
 - Potential Adjustment to Interim ED Budget
 - Employee Handbook
 - EPFD Board Resolution 2026.01- A RESOLUTION OF THE BOARD OF DIRECTORS OF THE EDMONDS PUBLIC FACILITIES DISTRICT DELEGATING CONTRACT SIGNING AUTHORITY TO DESIGNATED STAFF

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| <ul style="list-style-type: none"> • Associate Executive Director Update <ul style="list-style-type: none"> • Finance Update • Human Resources Update • PFD Board Member Reports • New Business • Adjourn | <p>Lori Meagher</p> <p>Wayne Grotheer</p> <p>Wayne Grotheer</p> <p>Wayne Grotheer</p> | <p>9:05</p> <p>9:15</p> <p>9:25</p> <p>9:30</p> |
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NEXT EPFD BOARD MEETINGS :

- February 26, 2026

ACTION ITEMS

1. Reschedule January EPFD Board meeting or Admin & Fin meeting
2. Revise Rental Rate Agreement
 - a. Clarify “labor rates subject to change”
 - b. Minor changes Board Member Liaw will provide
 - c. Delegating authority for signature
 - d. Add encouragement to use ECA ticketing service
3. Draft a Delegation Resolution that delegates authority from board regarding what contracts staff can sign
4. January EPFD Board Meeting
 - a. October & November Disbursement Reports
 - b. Approve revised Rental Rate Agreement
5. Re audit, submit final report and schedule exit conference
6. Forward SBP Addendums to the entire SBP Committee (previous action item, may no longer be applicable with changes anticipated to be made to SBP)

Future Items:

1. At end of first quarter, provide EPFD Board Clark Nuber’s findings
2. In the next 3-6 months, provide the EPFD Board
 - a. Updated forecast with the extended sales tax revenue
 - b. When bonds are paid down
 - c. Additional revenue anticipated with the sales tax extension
 - d. When anticipate paying back the City
 - e. Bonding capacity with sales tax extension
3. When service announced for Betty Erickson(AWSPFD), send flowers from the EPFD Board