

## MINUTES

### Edmonds Public Facilities District Board of Directors Special Meeting December 3, 2025

The Edmonds Public Facilities District Board hybrid meeting convened at 7:31 a.m. in the Edmonds Center for the Arts Green Room, 410 4<sup>th</sup> Avenue North, Edmonds, and via Zoom.

#### **EPFD Board Members Present**

Wayne Grotheer, President  
Suzy Maloney, Vice President  
David Brewster  
Scott Ely  
Ray Liaw

#### **ECA Staff Present**

Lori Meagher, Associate Executive Director

#### **Guests**

Caitlin Pontrella, Valtas Group

#### **1. Call to Order**

Board President Grotheer called the EPFD Board meeting to order.

- Attendance of those attending in-person for minutes.

#### **2. Land Acknowledgement & Equity Statement**

Board Member Ely read the Land Acknowledgement & Equity Statement.

#### **3. Agenda Review & Approval**

**BOARD MEMBER ELY MOVED TO APPROVE THE AGENDA. BOARD MEMBER BREWSTER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

#### **4. Board President's Comments**

Board President Grotheer expressed his appreciation to the Board for their willingness to have three meetings in the busy month of December.

#### **5. Public Comment - None**

#### **5. Executive Session**

- **Pursuant to RCW 42.30.110(g) to Evaluate the Qualifications of an Applicant for Public Employment**

At 7:34 a.m., Board President Grotheer recessed the Board to a 30 minute executive session regarding the item listed.

At 8:05 a.m., the executive session was extended for an additional 30 minutes.

At 8:35 a.m., the executive session was extended for an additional 15 minutes.

#### **6. Return to Open Session**

The meeting was reconvened at 8:50 a.m.

**7. PFD Board Business**

- **Possible Action to Begin Executive Director Search Process**

Board President Grotheer advised no action would be taken regarding this item.

- **Possible Action to Retain an Interim Executive Director**

**BOARD MEMBER LIAW MOVED TO RETAIN CAITLIN PONTRELLA OF VALTAS GROUP AS INTERIM EXECUTIVE DIRECTOR SUBJECT TO CONTRACTUAL TERMS ACCEPTABLE TO ECA'S COUNSEL AND SUBJECT TO A MUTUALLY AGREEABLE START DATE. BOARD MEMBER BREWSTER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

**8. New Business - None**

**9. Adjourn**

The meeting was adjourned at 8:57 a.m.

**Next EPFD Board Meetings:**

- **Combined ECA, A&F Committee and EPFD Board: December 10, 2025**
- **Special Meeting: December 10, 2025**

**ACTION ITEMS: None**