

MINUTES

Edmonds Public Facilities District Board of Directors Special Meeting December 3, 2025

The Edmonds Public Facilities District Board hybrid meeting convened at 7:31 a.m. in the Edmonds Center for the Arts Green Room, 410 4th Avenue North, Edmonds, and via Zoom.

EPFD Board Members Present

Wayne Grotheer, President
Suzy Maloney, Vice President
David Brewster
Scott Ely
Ray Liaw

ECA Staff Present

Lori Meagher, Associate Executive Director

Guests

Caitlin Pontrella, Valtas Group

1. Call to Order

Board President Grotheer called the EPFD Board meeting to order.

- Attendance of those attending in-person for minutes.

2. Land Acknowledgement & Equity Statement

Board Member Ely read the Land Acknowledgement & Equity Statement.

3. Agenda Review & Approval

BOARD MEMBER ELY MOVED TO APPROVE THE AGENDA. BOARD MEMBER BREWSTER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

4. Board President's Comments

Board President Grotheer expressed his appreciation to the Board for their willingness to have three meetings in the busy month of December.

5. Public Comment - None

5. Executive Session

- **Pursuant to RCW 42.30.110(g) to Evaluate the Qualifications of an Applicant for Public Employment**

At 7:34 a.m., Board President Grotheer recessed the Board to a 30 minute executive session regarding the item listed.

At 8:05 a.m., the executive session was extended for an additional 30 minutes.

At 8:35 a.m., the executive session was extended for an additional 15 minutes.

6. Return to Open Session

The meeting was reconvened at 8:50 a.m.

7. PFD Board Business

- **Possible Action to Begin Executive Director Search Process**

Board President Grotheer advised no action would be taken regarding this item.

- **Possible Action to Retain an Interim Executive Director**

BOARD MEMBER LIAW MOVED TO RETAIN CAITLIN PONTRELLA OF VALTAS GROUP AS INTERIM EXECUTIVE DIRECTOR SUBJECT TO CONTRACTUAL TERMS ACCEPTABLE TO ECA'S COUNSEL AND SUBJECT TO A MUTUALLY AGREEABLE START DATE. BOARD MEMBER BREWSTER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

8. New Business - None

9. Adjourn

The meeting was adjourned at 8:57 a.m.

Next EPFD Board Meetings:

- **Combined ECA, A&F Committee and EPFD Board: December 10, 2025**
- **Special Meeting: December 10, 2025**

ACTION ITEMS: None