

**Edmonds Public Facilities District  
Special Meeting of the Board of Directors  
HYBRID: Edmonds Center for the Arts – Green Room, or  
via Zoom at <https://us02web.zoom.us/j/84245112222>  
Tuesday, March 31, 2026 7:30AM**

**7:30 AM - CALL TO ORDER**

- **Call to Order** Wayne Grotheer 7:30
  - Attendance of those attending in-person for Minutes

- **Land Acknowledgement & Equity Statement** Ray Liaw 7:31

*We acknowledge that we work, live, and gather on the unceded territory of the Coast Salish Tribes. We honor with gratitude the land itself and the Coast Salish Peoples of our region, past, present, and future. This acknowledgement does not take the place of authentic relationships with indigenous communities but serves as a first step in honoring the land we are on.*

*ECA is committed to equity leadership in the arts community and becoming an anti-racist organization. These commitments reflect a careful ongoing examination of the history of privilege and power in our industry and within our organization. By continually testing and modifying our policies and procedures, we strive to increase equity in access, opportunities, and resources at ECA. The impact of this work will be evident on our stage, among our patrons and supporters, and within our staff, volunteers, and boards.*

- **Agenda Review & Approval** Wayne Grotheer 7:33

- **Board President’s Comments** Wayne Grotheer 7:35

- **Public Comment** 7:40

- **Consent Agenda** Wayne Grotheer 7:45
  - January Board Meeting Minutes
    - January 22, 2026 - Revised
  - February Board Meeting Minutes
    - February 10, 2026; February 26, 2026
  - December, January, February Disbursements

- **Old Business** Wayne Grotheer 7:47
  - Prior Action Items Review

- **Executive Session** Wayne Grotheer 7:50
  - Pursuant to RCW 42.30.110((g) to review the performance of a public employee

- **PFD Board Business** Wayne Grotheer 8:20
  - Quarterly Joint Meetings with ECA Board
  - Signature Authority Resolution
  - Human Resources Support Contracting Authorization
  - Removing Associate Executive Director as signatory from EPFD bank account
  - Removing Associate Executive Director as account holder from EPFD credit card and adding new account holder

- Resolution authorizing investment of Edmonds Public Facilities District Monies in the Local Government Investment Pool – change of signatories
- July 4 ECA closure

<ul style="list-style-type: none"> <li>• <b>Interim Executive Director Update</b> <ul style="list-style-type: none"> <li>• Organization Assessment</li> <li>• Financial Update</li> </ul> </li> </ul>	Caitlin Pontrella  Turning Point	8:30
<ul style="list-style-type: none"> <li>• <b>Facility Partnership Evaluation</b></li> </ul>	Ray Liaw	9:00
<ul style="list-style-type: none"> <li>• <b>PFD Board Member Reports</b></li> </ul>	Wayne Grotheer	9:15
<ul style="list-style-type: none"> <li>• <b>New Business</b></li> </ul>	Wayne Grotheer	9:25
<ul style="list-style-type: none"> <li>• <b>Adjourn</b></li> </ul>	Wayne Grotheer	9:30

**NEXT EPFD BOARD MEETINGS:**

- Joint Meeting with ECA Board of Directors: April 15, 2026

**ACTION ITEMS:**

1. Next PFD Board Meeting
  - a. Approval of revised January 22, 2026 Meeting Minutes
  - b. Add Quarterly Joint Meetings to agenda
2. Revise 2026 ECA Committee Assignments to reflect Ray Liaw replacing Scott Ely as Co-Chair on Joint Facilities Partnership, Scott Ely to remain a committee member
3. Schedule Audit Exit Conference
4. Update 01/22/26 EPFD Board minutes to reflect action taken to increase the budget for the interim executive director
5. Committee-prepared headline report/status update distributed to board members prior to meetings and opportunity for discussion at board meeting
6. Board Member Liaw to contact EPFD Attorney Matt Hendricks to confirm he has communicated with board members that the search firm used to select the ECA's former ED is in litigation with some of their employees (EPFD not affected other than request to retain all records)

**Future Items:**

1. In the next 3-6 months, provide the EPFD Board
  - a. Updated forecast with the extended sales tax revenue
  - b. When bonds are paid down
  - c. Additional revenue anticipated with the sales tax extension
  - d. When anticipate paying back the City
  - e. Bonding capacity with sales tax extension