Edmonds Public Facilities District

AGENDA

Edmonds Public Facilities District
Regular Meeting of the Board of Directors
HYBRID: Edmonds Center for the Arts – Green Room
TEAMS may be available at
https://teams.microsoft.com/meet/215123477732936?p=ESRJ4d64cs1GryrBN0
Thursday, October 22, 2026 - 7:30AM

7:30 AM - CALL TO ORDER

- **Call to Order** — Wayne Grotheer — 7:30
  - Attendance of those attending in-person for Minutes

- **Land Acknowledgement & Equity Statement** — Wayne Grotheer — 7:31

  We acknowledge that we work, live, and gather on the unceded territory of the Coast Salish Tribes. We honor with gratitude the land itself and the Coast Salish Peoples of our region, past, present, and future. This acknowledgement does not take the place of authentic relationships with indigenous communities but serves as a first step in honoring the land we are on.

  ECA is committed to equity leadership in the arts community and becoming an anti-racist organization. These commitments reflect a careful ongoing examination of the history of privilege and power in our industry and within our organization. By continually testing and modifying our policies and procedures, we strive to increase equity in access, opportunities, and resources at ECA. The impact of this work will be evident on our stage, among our patrons and supporters, and within our staff, volunteers, and boards.

- **Agenda Review & Approval** — Wayne Grotheer — 7:32

- **Board President's Comments** — Wayne Grotheer — 7:33

- **Public Comment** — 7:35

- **Consent Agenda** — Wayne Grotheer — 7:40
  - August disbursements
  - September Meeting Minutes
    - September 24, 2026
  - Resolution 2026-03 – Establishing a new regular meeting schedule for the Edmonds Public Facilities District Board

- **Old Business** — Wayne Grotheer — 7:45
  - Prior action item review

- **ECAN Board Update** — Matt Cox — 7:48

- **Joint Capital Campaign Readiness Task Force – Final Report** — Adel Sefrioui — 7:51

- **Interim Executive Director Update** — Caitlin Pontrella — 8:21
  - Joint Operating Agreement
  - Gala

- **Financial update** — Deborah Bellangé — 8:26
  - 2027 Budget considerations
  - Quarterly progress report – implementation of financial assessment recommendations

Edmonds Public Facilities District

- **PFD Board Business** 8:36
  - Facility Partnership Request for Qualifications - potential action — David Brewster
  - Executive search update — Suzy Maloney
  - Restructuring loan with City of Edmonds update — Scott Ely
  - Cancel November Board meeting? – potential action
- **New Business** — Wayne Grotheer — 8:55
- **Adjourn** — Wayne Grotheer — 9:00

NEXT EPFD BOARD MEETING:

- Regular meeting November 19, 2026, 7:30 AM

ACTION ITEMS:

September 24 Board meeting

1. Get Safe Harbors for Management Contracts document from Deanna Gregory
2. Update Facility Partnership RFQ and present to EPFD Board
3. If needed, schedule brief October special meeting to approve Facility Partnership RFQ
4. Amend Executive Director Position Profile (Under leadership profile, add C-Suite Executive to Senior Director of a large organization, and include that there is a public and nonprofit board)
5. Provide EPFD board members the process for screening and interviewing executive director candidates
6. Provide EPFD board members presentations from AWSPFD conference (available from Board Member Brewster)
7. October 22 EPFD Board Meeting Agenda
   a. Budget factors and considerations
   b. High level financial briefing
   c. Resolution to amend bylaws to change the regular EPFD Board meeting date to the second Tuesday of each month beginning January 2027
8. December 3 EPFD Board Meeting Agenda
   a. Preliminary 2027/2028 budget
   b. September close financial statements
9. December 23 EPFD Board Meeting Agenda
   a. Approve 2027/2028 budget
10. Future agenda
    a. Purchasing Policy